

## CHECKLIST BEFORE MAILING DEFERRED ACTION REQUEST

**Disclaimer:** This document is for informational purposes only. While this document may be helpful in educating you about the requirements to file for Deferred Action, you should always consult with a licensed attorney before submitting any documentation to USCIS. Only an attorney can give you legal advice about your specific circumstances.

**Each Deferred Action Request should include all of the following:**

- € Forms and Fees:
  - € Form I-821D, Consideration of Deferred Action for Childhood Arrivals;
  - € Form I-765, Application for Employment Authorization;
  - € Form I-765 WS;
  - € **\$465 Application fee (\$380 for I-765 + \$85 biometrics)** - Check or money order to “U.S. Department of Homeland Security”;
  - € Two passport photos (attach to I-765 application)
  
- € Eligibility Documents
  - € Proof of age/identity;
  - € Proof of entry into the United States before age 16;
  - € Proof of five years continuous residence in the U.S. from at least June 15, 2007 till present:
    - € Documents from 2007
    - € Documents from 2008
    - € Documents from 2009
    - € Documents from 2010
    - € Documents from 2011
    - € Documents from 2012
  - € Proof of presence in the U.S. on June 15, 2012;
  - € Proof of education status (in school, graduated high school, received GED, enrolled in GED) OR Proof of honorable discharge from U.S. Coast Guard or Armed Forces.
  
- € **If the applicant has any criminal issues (arrests, convictions), they should also include all Certificates of Disposition.**

**Mail entire application package (I-821D, I-765, I-765WS, Photos, Fees, Supporting documents) to:**

<p><i>US Postal Service: (send <u>by certified mail</u>)</i></p> <p><b>USCIS P.O. Box 5757 Chicago, IL 60680-5757</b></p>	<p><i>For Express mail and courier deliveries:</i></p> <p><b>USCIS Attn: DACA 131 S. Dearborn, 3<sup>rd</sup> Floor Chicago, IL 60603-5517</b></p>
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**\*\* Please make a copy of all documents before mailing!**

**\*\* Optional:** If you would like an email notification when USCIS receives your application, complete Form G-1145 and place it on top of your application package.

## **EXAMPLES OF ELIGIBILITY DOCUMENTS**

### **I. PROOF OF IDENTITY/AGE**

#### **1) Best Evidence**

- Passport;
- Birth Certificate<sup>1</sup> and with photo identification;
- National ID card (go to consulate);
- U.S. government issued ID (driver's license, EAD);
- School or military ID with photo.

### **II. PROOF OF ENTRY INTO THE UNITED STATES BEFORE AGE 16**

#### **1) Examples of Documents**

- Form I-94;
- Entry stamp in passport;
- USCIS Notices;
- Travel records;
- School records/medical records.

### **III. PROOF OF FIVE YEARS CONTINUOUS RESIDENCE IN U.S. FROM AT LEAST JUNE 15, 2007 TILL JUNE 15, 2012 AND PRESENCE IN U.S. ON JUNE 15, 2012**

#### **1) Examples of Other Documents Showing Residency/Presence**

- School records (transcripts, report cards);
- Military Records;
- Medical records/Immunization Records;
- Birth certificates of children born in the U.S.;
- Employment records (Job letter from employer in the US, Pay stubs)
- Rent receipts from housing in the United States;
- Bank statements from an account in the United States;
- Tax Returns;
- A copy of a recent lease or proof of property ownership in the United States
- Bills/letters showing the applicant's name and address in the United States for the past five years preceding June 15, 2012.

### **IV. PROOF OF EDUCATION STATUS (IN SCHOOL, GRADUATED HIGH SCHOOL, RECEIVED GED) OR PROOF OF HONORABLE DISCHARGE FROM U.S. COAST GUARD OR ARMED FORCES.**

#### **1) Examples of Other Documents Showing Education Status or Military Service**

- School records (transcripts, report cards, certificates);
- High School Diploma or GED;
- Military Personnel/Health Records.

**NOTE: This is NOT AN EXCLUSIVE LIST of documents that U.S. Citizenship and Immigration Services may consider in support of the Deferred Action request.**

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<sup>1</sup> Note: include English translation for foreign language birth certificate